

CONEWAGO TOWNSHIP BOARD OF SUPERVISORS
MEETING AGENDA - JANUARY 7, 2008

Call to Order by Acting Chairman

Pledge of Allegiance

Motion by Mr. Jordan, second by Mr Hahn, motion carried to appoint Ms Leonard as Chairperson for 2008.

Meeting was turned over to the new chairperson.

BOARD REORGANIZATION: (All motions carried.)

Motion by Mr. Hahn, second by Ms Leonard, to appoint Mr. Jordan as Vice Chairman.

Motion by Mr. Hahn, second by Ms Leonard ,to appoint Mr. Jordan as Superintendent of Roads

Motion by Mr Jordan, second by Ms Leonard, to appoint Mr. Hahn as Assistant Superintendent of Roads

Motion by Mr. Jordan, second by Mr. Hahn, to appoint Ms Leonard as Superintendent of Administration. (Municipal building and employee relations)

Motion by Mr. Hahn, second by Ms Leonard, to appoint Mr. Jordan as Superintendent of Municipal Services. (Fire, EMA, Recreation, Sewer Authority)

Motion by Mr. Jordan, second by Mr. Hahn, to appoint Ms Leonard as township representative to Northern York County Regional Police.

Motion by Ms Leonard, second by Mr. Hahn, to appoint Mr. Jordan as alternate township representative to Northern York County Regional Police.

Motion by Mr. Jordan, second by Ms Leonard, to appoint Mr. Hahn as township representative to York Adams Tax Bureau.

Motion by Mr. Hahn, second by Ms Leonard, to appoint Mr. Jordan as alternate township representative to York Adams Tax Bureau.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint Lou Anne Bostic to serve as township representative to the York County Planning Commission.

Motion by Mr. Jordan, second by Ms Leonard, to appoint Mr. Hahn to serve as township representative to the York County Solid Waste Authority.

Motion by Mr. Hahn, second by Mr. Jordan, to approve the agenda as prepared.

Motion by Mr. Jordan, second by Mr. Hahn, to approve the previous minutes.

RECOGNITION OF PUBLIC REQUESTS:

Carl Fidler requested a comment from the board regarding his request that township meetings be posted on the sign located at the township building. The supervisors informed the manager to have the dates posted on the sign.

Loretta Wilhide, 120 Witmer Road informed the board, in writing, of her interest in serving as a township auditor to fill the position created by the resignation of Larry Bare.

APPOINTMENTS TO TOWNSHIP POSITIONS, BOARDS AND COMMISSIONS.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint law firm of Blakey, Yost, Bupp & Rausch with John Baranski as representative to serve as township solicitor for 2008. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to appoint engineering firm of C.S. Davidson, with Jeff Shue as representative to serve as township engineer for 2008. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to appoint Lou Anne Bostic as the Secretary/Treasurer/Administrator/Manager. Mr. Hahn questioned if this appointment qualifies as an officer of the township. Lou Anne Bostic informed him that it does not. - Motion carried.

Motion by Mr. Jordan, second by Mr. Jordan, to recommend to the auditors that the Treasurer's Bond be set at \$1,000,000.00. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint Kim Beard as Administrative Assistant. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint Ms Leonard as Assistant Secretary, Treasurer. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to appoint Albert Neufeld, Jr. as Zoning/Permit/Codes Enforcement Officer and Building Code Official - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint William Deal as Township Sewage Enforcement Officer - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to appoint John Klinedinst as Alternate Township Sewage Enforcement Officer - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to adopt Resolution 2008-01, setting designated salaries. Mr. Hahn questioned why the manager is paid hourly and not salaried. He also asked what constitutes over time pay. The manager explained that over 40 hours or snow time triggers over time pay. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to adopt Resolution 2008-02, establishing the pay periods for employees. Mr. Hahn questioned why the resolution is typed as individual weeks and is not typed as one paragraph. The manager explained that there is no reason other than tradition. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to adopt Resolution 2008-03, establishing user fees and charges. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to adopt Resolution 2008-04, setting forth the meeting schedule for the various Boards. Mr. Hahn questioned why the meetings were already advertised if the resolution is just being adopted tonight. The manager explained that tonight's meeting is included in the new year meeting advertisement. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to adopt Resolution 2008-05, naming the financial institutions for depositing of township funds. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to adopt Resolution 2008-06, establishing a disposition schedule for records. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to adopt Resolution 2008-07, establishing Labor and Equipment Rates. Mr. Hahn asked if the rates were for billing personal property work or other township work. The manager explained that the billable rates are necessary in the event that a developer defaults on work, the township could then complete the improvements and bill according to the set rates. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to adopt Resolution 2008-8, authorizing the appointment of Dotzel & Company, Inc., as the certified accounting firm to examine the 2007 township accounts. - Motion carried.

Motion by Mr. Jordan, second by Mr. Hahn, to set the Conewago Township Tax Collector's commission at 4% on rebate and face collections and 5% for delinquent collections for the Real Estate and Per Capita taxes. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to turn over funds received from the State Foreign Fire Insurance Taxes to the Strinestown Volunteer Firefighters Relief Association, Inc. Mr. Hahn questioned the source and the use of the funds. Mr. Jordan informed him that the money comes from the state and has certain applications that it can be used for. - Motion carried.

Mr. Hahn asked if the township advertises the various board positions that are available. He thinks that all positions should be listed in the township newsletter. The township does not advertise the positions. Mr. Hahn states that he will not be voting on any of the board positions.

Motion by Ms Leonard, second by Mr. Jordan, to appoint Shaun Appel to the Conewago Township Planning Commission for a four year term ending 12/31/2011. Mr. Hahn did not vote.
- Motion carried.

Motion by Mr. Jordan, second by Ms Leonard, to appoint Earl Miller to the Conewago Township Zoning Hearing Board for a five year term ending 12/31/2012. Mr. Hahn did not vote.
- Motion carried.

Motion by Mr. Jordan, second by Ms Leonard, to appoint Charles Landis to the Conewago Township Sewer Authority for a five year term ending 12/31/2012. Mr. Hahn did not vote.
- Motion carried.

Motion by Ms Leonard, second by Mr. Hahn, to appoint Mark Jordan as EMA Coordinator for Conewago Township. - Motion carried.

Motion by Mr. Jordan, second by Ms Leonard, to appoint Lynn Kann as a qualified elector from the township to the Vacancy Board. - Motion carried.

Motion by Mr. Hahn, second by Mr. Jordan, to authorize attendance at the annual State Convention in Hershey, for all elected and appointed officials permitted under the Code. - Motion carried.

The voting delegate and the alternate voting delegate appointments for the State Convention will be appointed at a later date.

Motion by Mr. Jordan, second by Mr. Hahn, to authorize the Secretary/Treasurer and Supervisors to procure materials, supplies, and necessary repairs per established Board Policy, but not to exceed \$1,000.00- between township meetings. - Motion carried.

-PUBLIC HEARING:

Mr. Baranski opened the public hearing.

-Ordinance # 306 is an ordinance establishing standards for the construction, maintenance, repair and snow removal of and on sidewalks. Mr. Jordan had a concern with Section 3,D and asked if this would apply to private sidewalks located on a property. This ordinance only addresses the sidewalks that are used by the public. Mr. Hahn had concerns regarding Section 4. Attorney Baranski feels that the wording will address Mr. Hahn's concern about keeping the sidewalk path open. No other comments were heard. Motion by Mr. Jordan, second by Mr. Hahn, to adopt Ordinance # 306. Motion carried.

-Ordinance #307 will repeal and replace Ordinance # 143, Resolution 75-6 and Ordinance #143A regarding vegetation. Mr. Hahn had a concern with the vegetation that is listed in Section 2. Attorney Baranski informed him that the state has all the plants listed in this section as plants that should be controlled within the Commonwealth. Carl Fidler stated that multi-flora rose is very invasive. Loretta Wilhide asked for clarification on the 8" height limitation. John Crone and Betty Klinedinst complained about the township's mowing. Mr. Jordan informed them that the intersections they are complaining about are maintained by PaDOT not the township. No other comments were heard. Motion by Mr. Jordan, second by Ms Leonard, to adopt Ordinance #307. Mr. Hahn voted in opposition. -Motion carried.

-Ordinance #308 an ordinance amending Ordinance #260 pertaining to mandatory public sewer connections is tabled to allow the sewer authority to review the ordinance before the supervisors take any action.

-PLANNING & ZONING:

-Jim Kraft, JJ One LP, 4185 Lewisberry Road waiver requests.

-Section 508.a, to replace the concrete vertical type curb with concrete slant type curb. Motion by Mr. Jordan, second by Mr. Hahn, to grant the waiver request. - Motion carried.

-Section 508.a & 509.b, to pay a fee in lieu of installing concrete curbing and sidewalks along the Lewisberry Road frontage. Motion by Mr. Hahn, second by Mr. Jordan, to grant the waiver request. -Motion carried.

-Section 505.d, to pay a fee in lieu of widening Lewisberry Road along the property frontage. Motion by Mr. Jordan, second by Mr. Hahn, to grant the waiver request. - Motion carried.

-SOLICITOR'S REPORT:

Attorney Baranski presented his written report. No board comments. He reported that he is working on a draft ordinance for signs to be placed on Millcreek Road bridge. Mr. Baranski is still researching an ordinance to address loitering.

-ENGINEER'S REPORT:

Jeff Shue presented his written report. The township has received a request to adopt Cross Farm Lane, Mr. Shue reports that the work will be inspected, however, he has reservations about the township adopting the road before any of the tenants are secured for the industrial park. He will speak with the developer regarding this matter. Mr. Shue reports that he also looked at the lighting associated with the first building and feels that it is more a glare issue. He will speak with the developer about this matter at the same time.

-OLD BUSINESS:

-NEW BUSINESS:

- Motion by Mr. Jordan, second by Mr. Hahn, to authorize the advertisement of bids for a fuel management system. Mr. Hahn asked if the bid can be met with any product. Lou Anne informed him that the specs can be met with any product. - Motion carried.

-Pennsylvania Percs completed a yearly inspection and provided a checklist for repairs. The manager will obtain prices for the work before any action is taken.

-OTHER BUSINESS:

-Mr. Jordan stated that the "Reward" signs regarding the littering problem appear to be working.

-Mr. Jordan would like information regarding the "ARD" program to pick up trash along the roads.

-Mr. Hahn would like authorization to attend a 2 day course for new supervisors. Motion by Mr. Jordan, second by Ms Leonard , to authorize attendance. -Motion carried.

-ADJOURNMENT:

-Motion by Mr. Jordan, second by Mr. Hahn, to adjourn the meeting at 7:45 PM. - Motion carried.

Respectfully submitted,

Lou Anne Bostic
Secretary